

**MESSAGE FROM THE EXECUTIVE DIRECTOR / REGISTRAR  
College of Licensed Practical Nurses of Newfoundland & Labrador (CLPNNL)**

**Election of LPNs to the Board of the CLPNNL  
For  
Zones 1 & 4**

In accordance with the requirements of the *Licensed Practical Nurses Act, 2005*, and the *By-laws* there will be an election held this fall to elect a LPN to serve as a Board member from Zones 1 & 4. A copy of the *By-laws* is available on the CLPNNL website at [www.clpnnl.ca](http://www.clpnnl.ca). Please see Sections 18 – 23 and Appendix A of the *By-laws* for additional information regarding the election process. Both positions are for a three year term. The following is information regarding the election process that all LPNs residing in Zones 1 and 4 need to be familiar with:

1. The province has been divided into **five electoral zones** for the purpose of electing LPNs to the Board. **Please see Section 18 and Appendix A of the *By-laws* for additional information regarding the electoral zones.**
2. A LPN for Zones 1 and 4 are eligible to vote in the zone in which the LPN resides on the date nominations close (October 19, 2011).
3. A LPN is eligible to vote in the election of members to the Board if the LPN is the holder of a current certificate of licensure from the CLPNNL.
4. A LPN is eligible for election to the Board if:
  - (a) the LPN is in good standing with the CLPNNL and is not in default of payment of any monies owed to the CLPNNL pursuant to its *Laws, Regulations, By-laws* or policies;
  - (b) the LPN is not an employee of the CLPNNL; and
  - (c) the LPN agrees to the obligations and duties imposed on a Board member pursuant to the *Act, Regulations, By-laws* and policies of the CLPNNL.
5. A LPN shall only be nominated for election in the electoral zone in which he or she resides on the date nominations close (October 19, 2011).
6. Any LPN may nominate for office another LPN in good standing with the nominee's written consent, in accordance with the CLPNNL nomination procedure. **Completed nomination forms must be received in CLPNNL office prior to 1630 hrs on October 19, 2011.**
7. The Registrar shall disqualify any nominee whose nomination or election contravenes the *Act, Regulations, By-laws* or these procedures, or who does not meet the requirements of Section 19 of the CLPNNL *By-laws*.

8. The Registrar shall notify the nominee of the reasons for disqualification in writing and report the disqualification with reasons to the Board.
9. **The Registrar will mail an election ballot to each LPN that resides in Zone 1 and 4 on October 25, 2011.**
10. Each LPN in Zone 1 and 4 is entitled to cast one vote for each vacancy in his or her Zone. **A ballot shall not be counted unless it is post marked or received in the CLPNNL office prior to 1630 hrs on November 25, 2011.** The ballot shall be received in a sealed manner and marked ballot.
11. The LPN receiving the most votes for each position is elected.
12. In the case of a tie vote, the Registrar shall determine the successful candidate by random draw.
13. The Registrar shall supervise and administer all Board elections and may establish procedures consistent with the *By-laws* for that purpose.
14. In the event of irregularity or dispute with respect to any nomination, ballot or election, the Registrar shall be the sole arbiter, thereof, and his or her decision is final.
15. Where the number of nominee(s) is equal to the number of position(s) in an electoral zone the Registrar shall declare the nominee(s) to be elected by acclamation.
16. Where the number of nominees is less than the number of positions in an electoral zone, the Board, upon the recommendation of the Registrar, shall appoint a LPN as practicable.
17. A recount takes place;
  - (a) at the request of a candidate for the election in respect to which the recount is requested;
  - (b) within 15 days of publication of the results of the election; and
  - (c) where the difference between the votes received by the two leading candidates for a position are more than 5% of the total votes cast.
18. Omission to deliver notice of election to a LPN or the failure to receive a notice of election by a LPN entitled to receive such notice shall not invalidate the election or any proceeding in relation thereto.
19. The Registrar shall as soon as reasonably practicable
  - (1)(a) notify each candidate of the election results; and
  - (b) notify all members of the election results and provide the names and

biographies of the members elected or acclaimed to the Board by publishing the information on the CLPNNL website and in the next following issue of the CLPNNL newsletter.

- (2) The Registrar shall keep all ballots cast for a period of not less than 31 days following publication of the election results or recount.
21. An election of licensees to the Board shall be held during the fall of each year prior to the expiry of each elected members term.

**Schedule for the Election Process for Zones 1 and 4**

Nomination forms mailed to Liaison LPNs in Zones 1 and 4 for distribution on September 19, 2011.

Deadline for receipt of completed nomination forms in CLPNNL office is **October 19, 2011 at 1630 hrs**

Election ballots will be mailed to each LPN for Zones 1 and 4 on **October 25, 2011**

Deadline for receipt of completed election ballots in CLPNNL office - **November 25, 2011 at 1630 hrs.**

Counting of completed election ballots by CLPNNL is on **December 2, 2011**

Notification of election results to candidates on **December 5, 2011**

Notification of election results to membership on **December 7, 2011**

**IF YOU REQUIRE ADDITIONAL INFORMATION ABOUT THE ELECTION PROCESS PLEASE CONTACT THE CLPNNL OFFICE.**